

**LAKE BERNADETTE
COMMUNITY DEVELOPMENT
DISTRICT**

AGENDA PACKAGE

FEBRUARY 27, 2024

Lake Bernadette Community Development District

Board of Supervisors

Michael Berman, Chairman
Robert Van Liew, Vice Chairman
Bonnie Hazelett, Assistant Secretary
Sharon Callie, Assistant Secretary
James Callaghan, Assistant Secretary

David Wenck, District Manager
Scott Steady, Esquire, District Counsel
Dan Nessel, Clubhouse Manager
Tonja Stewart, District Engineer

REVISED **Regular Meeting Agenda** Tuesday, February 27, 2024 – 6:00 p.m.

-
- 1. Roll Call**
 - 2. Audience Comments Limited to 3 Minutes Per Person**
 - 3. Consent Agenda**
 - A. Approval of the Minutes of January 23, 2024 Meeting
 - B. Acceptance of the Financial Report as of January 2024
 - 4. Aquatic Report**
 - 5. Attorney's Report**
 - 6. Engineer's Report**
 - 7. District Manager's Report**
 - A. Ethics Training
 - B. Preliminary FY 2025 Budget
 - 8. Clubhouse Manager's Report**
 - A. Franks Air Conditioning Proposal – Estimate 474
 - B. Bahr's Proposal - Estimate #31186170
 - C. Ace Courts Proposal – Estimate #83
 - D. Sport Build Supply Proposal
 - E. Sport Build Supply Proposal #2
 - F. FHP Stats
 - 9. Old Business**
 - A. 5-Year Plan
 - 10. New Business and Supervisors' Requests**
 - 11. Adjournment**

**The Next Meeting is scheduled to be held on
Tuesday, March 20, 2023, at 6:00 p.m.**

District Office:

Inframark
210 North University Drive, Suite 702
Coral Springs, Florida, 33071
954-603-0033

Meeting Location:

Lake Bernadette Clubhouse
5410 Golf Links Boulevard
Zephyrhills, Florida 33541
813-788-7690

Third Order of Business

3A.

**MINUTES OF THE REGULAR MEETING
LAKE BERNADETTE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Lake Bernadette Community Development District was held Tuesday, January 23, 2024, at 6:00 p.m. at the Lake Bernadette Clubhouse, 5410 Golf Links Boulevard, Zephyrhills, Florida 33541.

Present and constituting a quorum were:

Michael Berman	Chairperson
Robert Van Liew	Vice Chairperson
Bonnie Hazelett	Assistant Secretary
Sharon Callie	Assistant Secretary
James Callaghan	Assistant Secretary

Also present were:

David Wenck	District Manager
Dan Nesselt	Clubhouse Manager
Residents	

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS

Roll Call

- Mr. Berman called the meeting to order, and a quorum was established.

SECOND ORDER OF BUSINESS

Audience Comments Limited to 3 Minutes Per Person

- Audience comments were received. It was requested that Mr. Nesselt post Clubhouse usage rules to the District’s website.

THIRD ORDER OF BUSINESS

Consent Agenda

- A. Approval of the Minutes of December 12, 2023 Meeting**
- B. Acceptance of the Financial Report as December 2023**

On MOTION by Ms. Callie seconded by Mr. Van Liew with all in favor, the consent agenda was approved. 5-0

January 23, 2024

Lake Bernadette CDD

42 **SIXTH ORDER OF BUSINESS** **Engineer’s Report**

- 43 • Ms. Stweart presented her report and provided updates on the ponds.

44 **FOURTH ORDER OF BUSINESS** **Aquatic Report**

- 45 • There were no questions or concerns regarding the Aquatic Report.

46
47 **FIFTH ORDER OF BUSINESS** **Attorney’s Report**

- 48 • There being no report, the next order of business followed.

49 **SEVENTH ORDER OF BUSINESS** **District Manager’s Report**

- 50 • The Board request more information on required Ethics Training.

51
52 **EIGHTH ORDER OF BUSINESS** **Clubhouse Manager’s Report**

- 53 • Mr. Nesselt presented his report.

54 **A. FHP Stats**

- 55 • Mr. Nesselt provided an update on the FHP Stats.

56 **NINTH ORDER OF BUSINESS** **Old Business**

- 57 A. Owner Survey Results and Comments
58 B. 5-Year Plan

- 59 • Mr. Berman commented on the survey results.
60 • The upcoming budget season was discussed. The Chairman requested a meeting with the
61 District Manager to get a first look at the FY2025 Budget.

62 **TENTH ORDER OF BUSINESS** **New Business and Supervisors’ Requests**

- 63 • Mr. Berman commented on making the District emails more secure.

64 **ELEVENTH ORDER OF BUSINESS** **Adjournment**

- 65 • There being no further business,

66
67

On MOTION by Mr. Callaghan seconded by Ms. Ms. Hazelett with 68 all in favor the meeting was adjourned. (5-0)
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69
70

71
72 _____
73 David Wenck
Secretary

3B.

LAKE BERNADETTE
Community Development District

Financial Report

January 31, 2024

Prepared by:



Table of Contents

<u>FINANCIAL STATEMENTS</u>	<u>Page</u>
Balance Sheet - All Funds	1 - 2
Statement of Revenues, Expenditures and Changes in Fund Balances	
General Funds	3 - 8
Notes to the Financial Statements	9 - 11
 <u>SUPPORTING SCHEDULES</u>	
Non-Ad Valorem Special Assessments Schedule	12
Cash and Investment Report	13
Check Register	14 - 18

LAKE BERNADETTE
Community Development District

Financial Statements

(Unaudited)

January 31, 2024

Balance Sheet
January 31, 2024

ACCOUNT DESCRIPTION	GENERAL FUND	DOUBLE EAGLE COURT ROAD FUND	JANINE DRIVE FUND	TOTAL
ASSETS				
Cash - Checking Account	\$ 714,294	\$ -	\$ -	\$ 714,294
Due From Other Funds	-	26,893	13,454	40,347
Investments:				
Money Market Account	412,378	-	-	412,378
Other	52,335	-	-	52,335
Treasury Bills (3 months)	1,028,528	-	-	1,028,528
Prepaid Items	4,579	-	-	4,579
Deposits	835	-	-	835
TOTAL ASSETS	\$ 2,212,949	\$ 26,893	\$ 13,454	\$ 2,253,296
LIABILITIES				
Accounts Payable	\$ 14,825	\$ -	\$ -	\$ 14,825
Accrued Expenses	3,698	-	-	3,698
Accrued Wages Payable	2,529	-	-	2,529
Sales Tax Payable	22	-	-	22
Deposits	2,185	-	-	2,185
Due To Other Funds	40,347	-	-	40,347
TOTAL LIABILITIES	63,606	-	-	63,606
FUND BALANCES				
Nonspendable:				
Prepaid Items	4,579	-	-	4,579
Deposits	835	-	-	835

Balance Sheet
January 31, 2024

ACCOUNT DESCRIPTION	GENERAL FUND	DOUBLE EAGLE COURT ROAD FUND	JANINE DRIVE FUND	TOTAL
Assigned to:				
Operating Reserves	168,782	-	-	168,782
Reserves - Clubhouse/Cabana	35,576	-	-	35,576
Reserves - Court Amenities	15,717	-	-	15,717
Reserves- Lake Embank/Drainage	92,517	-	-	92,517
Reserves - Other	5,457	-	-	5,457
Reserves - Roadways	44,693	-	-	44,693
Reserves - Swimming Pools	95,347	-	-	95,347
Unassigned:	1,685,840	26,893	13,454	1,726,187
TOTAL FUND BALANCES	\$ 2,149,343	\$ 26,893	\$ 13,454	\$ 2,189,690
TOTAL LIABILITIES & FUND BALANCES	\$ 2,212,949	\$ 26,893	\$ 13,454	\$ 2,253,296

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-24 BUDGET	JAN-24 ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES						
Interest - Investments	\$ 12,000	\$ 25,308	\$ 13,308	\$ 1,000	\$ 5,990	\$ 4,990
Room Rentals	1,000	-	(1,000)	83	-	(83)
Interest - Tax Collector	100	713	613	8	664	656
Special Assmnts- Tax Collector	783,870	710,776	(73,094)	12,527	7,620	(4,907)
Special Assmnts- Discounts	(31,355)	(28,293)	3,062	(414)	(229)	185
Other Miscellaneous Revenues	1,000	-	(1,000)	83	-	(83)
Access Cards	50	19	(31)	4	-	(4)
Amenities Revenue	175	642	467	15	323	308
Recreation Membership	500	-	(500)	42	-	(42)
TOTAL REVENUES	767,340	709,165	(58,175)	13,348	14,368	1,020

EXPENDITURES

Administration

P/R-Board of Supervisors	12,000	1,600	10,400	1,000	-	1,000
FICA Taxes	918	122	796	77	-	77
ProfServ-Engineering	12,000	2,342	9,658	1,000	-	1,000
ProfServ-Legal Services	5,000	553	4,447	417	-	417
ProfServ-Mgmt Consulting	62,830	20,943	41,887	5,236	5,236	-
ProfServ-Property Appraiser	150	-	150	-	-	-
Auditing Services	4,250	-	4,250	2,125	-	2,125
Postage and Freight	500	51	449	42	-	42
Insurance - General Liability	21,679	17,752	3,927	-	8,876	(8,876)
Printing and Binding	1,000	-	1,000	83	-	83
Legal Advertising	300	-	300	25	-	25

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-24 BUDGET	JAN-24 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Miscellaneous Services	1,200	-	1,200	100	-	100
Misc-Assessment Collection Cost	15,677	13,650	2,027	251	148	103
Misc-Taxes	2,500	763	1,737	-	(671)	671
Misc-Web Hosting	1,552	1,553	(1)	129	-	129
Office Supplies	150	-	150	13	-	13
Annual District Filing Fee	175	175	-	-	-	-
Total Administration	141,881	59,504	82,377	10,498	13,589	(3,091)
Field						
Payroll-General Staff	103,309	35,210	68,099	8,609	8,607	2
FICA Taxes	7,903	2,694	5,209	659	658	1
Retirement Benefits	7,200	3,859	3,341	600	649	(49)
Life and Health Insurance	31,217	12,711	18,506	2,601	2,578	23
Workers' Compensation	4,573	2,592	1,981	381	1,296	(915)
Contracts-Janitorial Services	9,420	3,230	6,190	785	850	(65)
Contracts-Security Services	496	165	331	41	41	-
Contracts-Landscape	54,772	17,388	37,384	4,564	4,347	217
Contracts-Pools	23,000	7,063	15,937	1,917	1,570	347
Contracts-Ponds	18,576	6,662	11,914	1,548	1,548	-
Contracts-Roving Patrol	28,600	1,650	26,950	2,383	660	1,723
Travel	600	-	600	50	-	50
Communication - Telephone	950	118	832	79	-	79
Utility - Cable TV Billing	2,200	369	1,831	183	92	91
Electricity - General	22,000	6,994	15,006	1,833	1,666	167
Electricity - Streetlights	49,000	11,391	37,609	4,083	1,299	2,784
Utility - Water	16,000	5,919	10,081	1,333	1,416	(83)

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2024

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	JAN-24 BUDGET	JAN-24 ACTUAL	VARIANCE (\$) FAV(UNFAV)
Utility - Gas	5,000	3,544	1,456	417	3,156	(2,739)
Utility - Refuse Removal	1,100	233	867	92	54	38
R&M-Air Conditioning	500	1,127	(627)	42	958	(916)
R&M-Buildings	3,300	818	2,482	275	348	(73)
R&M-Equipment	18,000	3,930	14,070	1,500	1,579	(79)
R&M-Other Landscape	15,000	7,360	7,640	1,250	3,600	(2,350)
R&M-Irrigation	10,000	6,023	3,977	833	1,542	(709)
R&M-Pest Control	1,600	120	1,480	133	-	133
R&M-Wetland Monitoring	5,000	-	5,000	417	-	417
R&M-Fitness Equipment	5,000	175	4,825	417	-	417
R&M-Pressure Washing	5,000	2,123	2,877	417	-	417
Road/Sidewalk Maintenance	7,000	1,020	5,980	583	-	583
Miscellaneous Services	7,000	6,386	614	583	2,125	(1,542)
Misc-Contingency	1,500	375	1,125	125	-	125
Office Supplies	5,000	143	4,857	417	-	417
Cleaning Supplies	4,500	720	3,780	375	124	251
Op Supplies - Uniforms	600	-	600	50	-	50
Subscriptions and Memberships	3,500	1,217	2,283	292	326	(34)
Capital Outlay	2,706	2,929	(223)	226	(2,125)	2,351
Reserve	144,337	3,600	140,737	12,028	3,600	8,428
Total Field	625,459	159,858	465,601	52,121	42,564	9,557
TOTAL EXPENDITURES	767,340	219,362	547,978	62,619	56,153	6,466

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2024

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>JAN-24 BUDGET</u>	<u>JAN-24 ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
Excess (deficiency) of revenues Over (under) expenditures	-	489,803	489,803	(49,271)	(41,785)	7,486
Net change in fund balance	\$ -	\$ 489,803	\$ 489,803	\$ (49,271)	\$ (41,785)	\$ 7,486
FUND BALANCE, BEGINNING (OCT 1, 2023)	1,659,540	1,659,540				
FUND BALANCE, ENDING	\$ 1,659,540	\$ 2,149,343				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2024

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>JAN-24 BUDGET</u>	<u>JAN-24 ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
<u>REVENUES</u>						
Special Assmnts- Tax Collector	4,116	3,724	(392)	66	40	(26)
Special Assmnts- Discounts	(165)	(148)	17	(2)	(1)	1
TOTAL REVENUES	3,951	3,576	(375)	64	39	(25)
<u>EXPENDITURES</u>						
<u>Administration</u>						
Misc-Assessment Collection Cost	82	72	10	1	1	-
Total Administration	82	72	10	1	1	-
TOTAL EXPENDITURES	82	72	10	1	1	-
Excess (deficiency) of revenues Over (under) expenditures	3,869	3,504	(365)	63	38	(25)
<u>OTHER FINANCING SOURCES (USES)</u>						
Contribution to (Use of) Fund Balance	3,869	-	(3,869)	-	-	-
TOTAL FINANCING SOURCES (USES)	3,869	-	(3,869)	-	-	-
Net change in fund balance	\$ 3,869	\$ 3,504	\$ (8,103)	\$ 63	\$ 38	\$ (25)
FUND BALANCE, BEGINNING (OCT 1, 2023)	23,389	23,389				
FUND BALANCE, ENDING	\$ 27,258	\$ 26,893				

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending January 31, 2024

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL ADOPTED BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>	<u>JAN-24 BUDGET</u>	<u>JAN-24 ACTUAL</u>	<u>VARIANCE (\$) FAV(UNFAV)</u>
<u>REVENUES</u>						
Special Assmnts- Tax Collector	1,932	1,719	(213)	31	18	(13)
Special Assmnts- Discounts	(77)	(68)	9	(1)	(1)	-
TOTAL REVENUES	1,855	1,651	(204)	30	17	(13)
<u>EXPENDITURES</u>						
<u>Administration</u>						
Misc-Assessment Collection Cost	39	33	6	3	-	3
Total Administration	39	33	6	3	-	3
TOTAL EXPENDITURES	39	33	6	3	-	3
Excess (deficiency) of revenues Over (under) expenditures	1,816	1,618	(198)	27	17	(10)
<u>OTHER FINANCING SOURCES (USES)</u>						
Contribution to (Use of) Fund Balance	1,816	-	(1,816)	-	-	-
TOTAL FINANCING SOURCES (USES)	1,816	-	(1,816)	-	-	-
Net change in fund balance	\$ 1,816	\$ 1,618	\$ (3,830)	\$ 27	\$ 17	\$ (10)
FUND BALANCE, BEGINNING (OCT 1, 2023)	11,836	11,836				
FUND BALANCE, ENDING	\$ 13,652	\$ 13,454				

Notes to the Financial Statements

January 31, 2024

Governmental Funds

▶ **Assets**

- **Investments** - General Fund monies (See Cash & Investment Report for further details.) There is a checking & MM account with Bank United, and T-Bill & MMF account with Valley Bank.
- **Due From Other Funds** - Monies owed for assessment collections.
- **Deposits** - Progress Energy & Pasco County Utility deposits.

▶ **Liabilities**

- **Accounts Payable** - Invoices for current month but not paid in current month.
- **Deposits** - Utility & Pool key deposits.

Fund Balance

- **Reserves** - Operating - for 1st Quarter operations of CDD for repairs & maintenance.
- **Reserves** - Clubhouse / Cabana - for repairs and maintenance.
- **Reserves** - Court Amenities - for repairs and maintenance.
- **Reserves** - Lake Embankment / Drainage - for drainage repairs and maintenance.
- **Reserves** - Other - for repair and/or replacement of items within the district.
- **Reserves** - Roadways - for roadway repairs and maintenance.
- **Reserves** - Swimming Pools - for swimming pool repairs and maintenance.

Notes to the Financial Statements

January 31, 2024

Financial Overview / Highlights

Revenues

- ▶ Total General Fund revenues are 93.01% of the Annual Adopted budget and Assessments are at 90.68% collected.
- ▶ Total General Fund expenditures are at approximately 28.59% of the Annual Adopted budget above the rated 33%.

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
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Expenditures

Administrative

Insurance - General Liability	\$ 21,679	\$ 17,752	82%	FMIT 1st installment made in January.
Misc-Web Hosting	\$ 1,552	\$ 1,553	100%	ADA compliance payment - \$1,553.

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
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Field

Payroll-General Staff	\$ 103,309	\$ 35,210	34%	Staff payroll through January.
FICA Taxes	\$ 7,903	\$ 2,694	34%	Payroll taxes through January.
Life and Health Insurance	\$ 31,217	\$ 12,711	41%	Health & Dental insurance through January.
Workers' Compensation	\$ 4,573	\$ 2,592	57%	FMIT 1st installment made in January.
Contracts - Janitorial Services	\$ 9,420	\$ 3,230	34%	9 cleanings @ \$85 per cleaning.
Utility - Cable TV Billing	\$ 2,200	\$ 369	17%	Charter Communication payment for services.
Electricity - General	\$ 22,000	\$ 6,994	32%	Pasco County Utilities payment for services.
Utility - Gas	\$ 5,000	\$ 3,544	71%	Bahr's Propane Gas payment for services.

Notes to the Financial Statements

January 31, 2024

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Variance Analysis - continued				
<u>Field Continued</u>				
Miscellaneous Services	\$ 7,000	\$ 6,386	91%	Ameritas admin/record fee - \$1,750; Illuminations Holiday Lighting install wreaths and lights - \$4,250; etc.
Misc-Contingency	\$ 1,500	\$ 375	25%	Lawrence Beeman Santa Claus event - \$325; etc.
Office Supplies	\$ 5,000	\$ 143	3%	Home Depot general office supplies.
Capital Outlay	\$ 2,706	\$ 2,929	108%	Ace Courts repair basketball court - \$1,750; America AED - \$1,179.
Reserve	\$ 144,337	\$ 3,600	2%	Terry Brossman parking lot seal - \$3,600.

LAKE BERNADETTE
Community Development District

Supporting Schedules

January 31, 2024

Lake Bernadette

Community Development District

**Non-Ad Valorem Special Assessments
(Pasco County Tax Collector - Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2024**

Date Received	Net Amount Received	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	ALLOCATION		
					General Fund Assessments	Eagle Fund Assessments	Janine Drive Fund Assessments
Assessments Levied FY 2024				\$789,918	\$ 783,870	\$ 4,116	\$ 1,932
Allocation %				100.00%	99.24%	0.52%	0.24%
11/07/23	\$ 5,033	\$ 285	\$ 103	\$ 5,420	\$ 5,379	\$ 28	\$ 13
11/14/23	42,337	1,800	864	45,001	44,659	234	108
11/21/23	46,577	1,980	951	49,507	49,131	257	119
11/29/23	27,690	1,177	565	29,432	29,209	153	71
12/01/23	59,945	2,549	1,223	63,717	63,233	331	153
12/07/23	466,211	19,820	9,515	495,545	491,779	2,577	1,189
12/14/23	13,568	501	277	14,347	14,238	75	34
12/29/23	5,296	167	108	5,571	5,529	29	13
01/09/24	7,299	230	149	7,678	7,620	40	18
TOTAL	\$ 673,956	\$ 28,510	\$ 13,755	\$ 716,218	\$ 710,777	\$ 3,724	\$ 1,718
% COLLECTED				91%	91%	90%	89%
TOTAL OUTSTANDING				\$ 73,700	\$ 73,093	\$ 392	\$ 214

Cash and Investment Report
January 31, 2024

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>MATURITY</u>	<u>YIELD</u>	<u>BALANCE</u>
GENERAL FUND				
Checking Account - Operating	BankUnited	N/A	0.00%	\$ 714,294
			Subtotal Checking	\$ 714,294
Money Market Account	BankUnited	N/A	5.25%	\$ 412,378
			Subtotal MM	\$ 412,378
Money Market Fund	Valley Bank	N/A	4.93%	52,335
T-Bills - 3 Months	Valley Bank	Dec '23	5.12%	1,028,528
			Subtotal Investments	1,080,863
			Grand Total	<u><u>\$ 2,207,535</u></u>

LAKE BERNADETTE
Community Development District

Payment Register by Fund
For the Period from 1/01/24 to 1/31/24
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001							
CHECK # 4063							
001	01/05/24	AQUA TRIANGLE 1 CORP	124084	REPLACED POOL HEATER PILOT	R&M-Pools	546074-53901	\$249.90
							Check Total
							<u>\$249.90</u>
CHECK # 4064							
001	01/05/24	ERIC ROSINSKI	121523	PRESSURE WASHING	R&M-Pressure Washing	546171-53901	\$662.40
							Check Total
							<u>\$662.40</u>
CHECK # 4065							
001	01/05/24	ON THE FLY PEST CONTROL, LLC	122023	PEST CONTROL	R&M-Pest Control	546070-53901	\$120.00
							Check Total
							<u>\$120.00</u>
CHECK # 4066							
001	01/05/24	PASCO COUNTY BOCC	2023005060	EMERGENCY EXIT FIRE INSPECT	emergency exit fire inspection	546022-53901	\$100.00
							Check Total
							<u>\$100.00</u>
CHECK # 4067							
001	01/05/24	RAINMAKER IRRIGATION	45228	CLEAN UP- BRAMBLE BUSH COURT	R&M-Other Landscape	546036-53901	\$2,400.00
001	01/05/24	RAINMAKER IRRIGATION	45229	INSTALL ANNUALS 12/14/23	R&M-Other Landscape	546036-53901	\$720.00
							Check Total
							<u>\$3,120.00</u>
CHECK # 4068							
001	01/05/24	SARAH NESSELT	121323	DEC 2023 CLEANING SVC	Contracts-Janitorial Services	534026-53901	\$765.00
							Check Total
							<u>\$765.00</u>
CHECK # 4069							
001	01/11/24	A & K ENTERPRISE OF MANATEE	20034	FURNITURE EQUIPMENT	R&M-Equipment	546022-53901	\$1,282.00
							Check Total
							<u>\$1,282.00</u>
CHECK # 4070							
001	01/11/24	AQUA TRIANGLE 1 CORP	124134	JAN 2024 CLEANING SVC	R&M-Pools	546074-53901	\$1,110.00
							Check Total
							<u>\$1,110.00</u>
CHECK # 4071							
001	01/11/24	BURR FORMAN LLP	1439202	GEN COUNSEL THRU NOV 2023	ProfServ-Legal Services	531023-51401	\$260.00
							Check Total
							<u>\$260.00</u>
CHECK # 4072							
001	01/11/24	CHRIS BAHR PLUMBING	4142	PLUMBING DRAIN CLOG	R&M-Buildings	546012-53901	\$277.50
							Check Total
							<u>\$277.50</u>
CHECK # 4073							
001	01/11/24	COMPLETE I.T.	12344	BRIVO READER/CDD HOA GOOGLE EMAIL ACCT	Subscriptions & Memberships	554001-53901	\$326.00
							Check Total
							<u>\$326.00</u>
CHECK # 4074							
001	01/11/24	DAN NESSELT	8600074956	PHONE BILL 11/20/23-12/19/23	Communication - Telephone	541003-53901	\$38.69
							Check Total
							<u>\$38.69</u>
CHECK # 4075							
001	01/11/24	FLORIDA MUNICIPAL INSURANCE TRUST	122023-FH0786	HEALTH CARE JAN 2024	Prepaid Items	155000-53901	\$2,611.39
							Check Total
							<u>\$2,611.39</u>
CHECK # 4076							
001	01/11/24	ILLUMINATIONS HOLIDAY LIGHTING LLC	1231223	CHRISTMAS LIGHTS	christmas monument lights	564043-53901	\$2,125.00
							Check Total
							<u>\$2,125.00</u>

LAKE BERNADETTE
Community Development District

Payment Register by Fund
For the Period from 1/01/24 to 1/31/24
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 4077							
001	01/11/24	INFRAMARK, LLC	107047	MGMT SVCS DEC 2023	ProfServ-Mgmt Consulting Serv	531027-51201	\$5,235.83
001	01/11/24	INFRAMARK, LLC	107047	MGMT SVCS DEC 2023	Postage and Freight	541006-51301	\$1.89
Check Total							\$5,237.72
CHECK # 4078							
001	01/11/24	RAINMAKER IRRIGATION	45262	IRR REPAIR 12/28/23	R&M-Irrigation	546041-53901	\$357.90
Check Total							\$357.90
CHECK # 4079							
001	01/11/24	SOLITUDE LAKE MANAGMENT	PSI040441	JAN 2024 LAKE MAINT	R&M-Lake	546042-53901	\$1,548.00
Check Total							\$1,548.00
CHECK # 4080							
001	01/11/24	STANTEC	2177246	ENGG SVCS THRU DEC 2023	ProfServ-Engineering	531013-51501	\$2,342.00
Check Total							\$2,342.00
CHECK # 4081							
001	01/23/24	AQUA TRIANGLE 1 CORP	125098	POOL SVC LABOR	R&M-Pools	546074-53901	\$120.00
Check Total							\$120.00
CHECK # 4082							
001	01/23/24	BAHR'S PROPANE GAS	U0091944	UTILITY GAS	Utility - Gas	543019-53901	\$388.18
001	01/23/24	BAHR'S PROPANE GAS	U0092175	GAS UTILITY	Utility - Gas	543019-53901	\$652.96
Check Total							\$1,041.14
CHECK # 4083							
001	01/23/24	BIG JOHNS JANITORIAL SUPPLIES	176709	CLEANING SUPPLIES	Cleaning Supplies	551003-53901	\$124.23
Check Total							\$124.23
CHECK # 4084							
001	01/23/24	CHRIS BAHR PLUMBING	4373	PLUMBING DRAIN CLOG	R&M-Buildings	546012-53901	\$185.00
Check Total							\$185.00
CHECK # 4085							
001	01/23/24	DLTD SOLUTIONS INC.	0004697	DEC 2023 ADMIN/SCHEDULERS FEE	Contracts-Roving Patrol	534099-53901	\$110.00
Check Total							\$110.00
CHECK # 4086							
001	01/23/24	ERIC ROSINSKI	122223	PRESSURE WASHING ROOF	PRESSURE WASHING	546171-53901	\$1,161.00
Check Total							\$1,161.00
CHECK # 4087							
001	01/23/24	FLORIDA MUNICIPAL INSURANCE TRUST	INV-39446-L2H1	SECOND INSTALL FY 23/24	Insurance - General Liability	545002-51301	\$8,876.00
001	01/23/24	FLORIDA MUNICIPAL INSURANCE TRUST	INV-39446-L2H1	SECOND INSTALL FY 23/24	Workers' Compensation	524001-53901	\$1,295.75
Check Total							\$10,171.75
CHECK # 4088							
001	01/23/24	HOME DEPOT	122123-9992	HD PURCHASES - EQMNT	POOL TEST STRIPS	546074-53901	\$31.94
001	01/23/24	HOME DEPOT	122123-9992	HD PURCHASES - EQMNT	Cleaning Supplies	551003-53901	\$127.22
Check Total							\$159.16
CHECK # 4089							
001	01/23/24	JEFFREY MASON	0004698	DEC 2023 SEC TRAFFIC CONTROL	Contracts-Roving Patrol	534099-53901	\$550.00
Check Total							\$550.00

LAKE BERNADETTE
Community Development District

Payment Register by Fund
For the Period from 1/01/24 to 1/31/24
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 4090							
001	01/23/24	RAINMAKER IRRIGATION	45286	IRR REPAIRS	R&M-Irrigation	546041-53901	\$984.94
001	01/23/24	RAINMAKER IRRIGATION	45310	IRR REPAIRS	R&M-Irrigation	546041-53901	\$257.90
001	01/23/24	RAINMAKER IRRIGATION	45313	IRR REPAIRS 12/09/23	R&M-Irrigation	546041-53901	\$1,122.24
001	01/23/24	RAINMAKER IRRIGATION	45360	IRR REPAIRS 12/22/23	R&M-Irrigation	546041-53901	\$419.38
Check Total							\$2,784.46
CHECK # 4091							
001	01/23/24	SARAH NESSELT	011524	JAN 2024 CLEANING SVC	Contracts-Janitorial Services	534026-53901	\$850.00
Check Total							\$850.00
CHECK # 4092							
001	01/23/24	STAN'S LOCK AND KEY SERVICE	39653		R&M-Buildings	546012-53901	\$162.95
Check Total							\$162.95
CHECK # 4093							
001	01/23/24	TERRY BROSSMAN	TLB20242	PARKING LOT SEALING	Reserve	568022-53901	\$1,800.00
001	01/23/24	TERRY BROSSMAN	TLB20241	PARKING LOT SEALING	Reserve	568022-53901	\$1,800.00
Check Total							\$3,600.00
CHECK # 4094							
001	01/31/24	BAHR'S PROPANE GAS	U0092407	GAS UTILITY	Utility - Gas	543019-53901	\$522.07
001	01/31/24	BAHR'S PROPANE GAS	U0111950	GAS UTILITY	Utility - Gas	543019-53901	\$450.63
001	01/31/24	BAHR'S PROPANE GAS	U0091227	GAS UTILITY	Utility - Gas	543019-53901	\$944.13
Check Total							\$1,916.83
CHECK # 4095							
001	01/31/24	RAINMAKER IRRIGATION	45412	JAN 2024 LANDSCAPE SVC	Contracts-Landscape	534050-53901	\$4,347.00
Check Total							\$4,347.00
CHECK # DD03119							
001	01/02/24	ADT SECURITY SVCS - ACH	121323-85957	SEC SVCS PRD JAN 2024	SEC SVCS JULY 2023	534037-53901	\$41.30
Check Total							\$41.30
CHECK # DD03121							
001	01/05/24	AMERITAS ACH	122923 457 ACH	PD 01/05/2024	Retirement Benefits	522020-53901	\$150.00
Check Total							\$150.00
CHECK # DD03122							
001	01/05/24	AMERITAS ACH	122923 401 ACH	PD 01/05/2024	Retirement Benefits	522020-53901	\$166.18
Check Total							\$166.18
CHECK # DD03123							
001	01/20/24	FRONTIER	122223-7690 ACH	BILL PRD 12/22/23-01/21/2024	Utility - Cable TV Billing	543003-53901	\$92.35
Check Total							\$92.35
CHECK # DD03124							
001	01/20/24	WASTE MANAGEMENT OF FLORIDA - ACH	0910717-1568-3 ACH	SVC PRD 01/01/24-01/31/24	Utility - Refuse Removal	543020-53901	\$15.23
Check Total							\$15.23
CHECK # DD03132							
001	01/01/24	PASCO COUNTY UTILITIES SERVICE	120723 ACH	BILL PRD 11/7-12/7/23	Utility - Water	543018-53901	\$1,415.55
Check Total							\$1,415.55
CHECK # DD03133							
001	01/01/24	PASCO COUNTY UTILITIES SERVICE	120823 ACH	BILL PRD 10/6-11/7/23	Utility - Water	543018-53901	\$1,230.46
Check Total							\$1,230.46

LAKE BERNADETTE
Community Development District

Payment Register by Fund
For the Period from 1/01/24 to 1/31/24
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
CHECK # DD03141								
001	01/01/24	DUKE ENERGY	120423 ACH	BILL PRD 10/31-11/30/23	Electricity - General	543006-53901	\$1,878.12	
							Check Total	\$1,878.12
CHECK # DD03142								
001	01/23/24	DUKE ENERGY	012024 ACH	SERV PRD 11/28-12/22/23	Electricity - Streetlighting	543013-53901	\$2,850.99	
							Check Total	\$2,850.99
CHECK # DD03143								
001	01/23/24	DUKE ENERGY	011124 ACH	SERV PRD 12/05-01/04/2024	Electricity - General	543006-53901	\$1,986.59	
							Check Total	\$1,986.59
CHECK # DD03144								
001	01/19/24	AMERITAS ACH	011224 401 ACH	PD 1/19/24	Retirement Benefits	522020-53901	\$166.18	
							Check Total	\$166.18
CHECK # DD03145								
001	01/19/24	AMERITAS ACH	011224 457 ACH	PD 01/19/2024	Retirement Benefits	522020-53901	\$150.00	
							Check Total	\$150.00
CHECK # DD03151								
001	01/23/24	DUKE ENERGY	010224 ACH	BILL PRD 12/5/23-1/4/24	Electricity - General	543006-53901	\$1,986.59	
							Check Total	\$1,986.59
CHECK # DD03113								
001	01/04/24	WILLIAM F. KIELY III	PAYROLL	January 04, 2024 Payroll Posting			\$339.84	
							Check Total	\$339.84
CHECK # DD03114								
001	01/04/24	THOMAS O. MINE	PAYROLL	January 04, 2024 Payroll Posting			\$83.11	
							Check Total	\$83.11
CHECK # DD03115								
001	01/04/24	MARTINA YATES	PAYROLL	January 04, 2024 Payroll Posting			\$166.23	
							Check Total	\$166.23
CHECK # DD03116								
001	01/04/24	JOHN S. YATES	PAYROLL	January 04, 2024 Payroll Posting			\$332.46	
							Check Total	\$332.46
CHECK # DD03117								
001	01/04/24	DENISE M. LANSER	PAYROLL	January 04, 2024 Payroll Posting			\$413.72	
							Check Total	\$413.72
CHECK # DD03118								
001	01/04/24	DANIEL A. NESSELT	PAYROLL	January 04, 2024 Payroll Posting			\$2,077.58	
							Check Total	\$2,077.58
CHECK # DD03125								
001	01/18/24	WILLIAM F. KIELY III	PAYROLL	January 18, 2024 Payroll Posting			\$398.96	
							Check Total	\$398.96
CHECK # DD03126								
001	01/18/24	THOMAS O. MINE	PAYROLL	January 18, 2024 Payroll Posting			\$83.11	
							Check Total	\$83.11

LAKE BERNADETTE

Community Development District

**Payment Register by Fund
For the Period from 1/01/24 to 1/31/24
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # DD03127							
001	01/18/24	MARTINA YATES	PAYROLL	January 18, 2024 Payroll Posting			\$166.23
						Check Total	\$166.23
CHECK # DD03128							
001	01/18/24	JOHN S. YATES	PAYROLL	January 18, 2024 Payroll Posting			\$332.46
						Check Total	\$332.46
CHECK # DD03129							
001	01/18/24	DENISE M. LANSER	PAYROLL	January 18, 2024 Payroll Posting			\$514.43
						Check Total	\$514.43
CHECK # DD03130							
001	01/18/24	DANIEL A. NESSELT	PAYROLL	January 18, 2024 Payroll Posting			\$2,077.58
						Check Total	\$2,077.58
						Fund Total	\$68,932.27

Total Checks Paid	\$68,932.27
--------------------------	--------------------

Fourth Order of Business

SOLITUDE

LAKE MANAGEMENT



Lake Bernadette CDD Waterway Inspection Report

Reason for Inspection: Monthly required

Inspection Date: 2024-02-01

Prepared for:

David Wenck
Inframark
2654 Cypress Ridge Boulevard, Suite #101
Wesley Chapel, Florida 33544

Prepared by:

Nick Margo, Aquatic Biologist

Wesley Chapel Field Office
SOLITUDELAKEMANAGEMENT.COM
888.480.LAKE (5253)

TABLE OF CONTENTS

Pg

SITE ASSESSMENTS

PONDS 13, 16, 17 _____ 3

PONDS 18, 20, 21 _____ 4

PONDS 22, 30, 30A _____ 5

PONDS 32, 33, 34 _____ 6

PONDS 35, 45A, 45B _____ 7

PONDS 46A, 46B, 47 _____ 8

PONDS A, WA9, WA43 _____ 9

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

PONDS _____

MANAGEMENT/COMMENTS SUMMARY _____ 10 - 11

SITE MAP _____ 12

Site: 13

Comments:

Normal growth observed

A lot of the primrose and other terrestrials have died off but there is still Salvinia that requires an herbicide application.

Action Required:

Routine maintenance next visit

Target:

Floating Weeds



January, 2023



February, 2023

Site: 16

Comments:

Site looks good

The site lost a little bit of water. There is still no noted algae and minimal nuisance, shoreline vegetation.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: 17

Comments:

Normal growth observed

The site still has a green algae bloom and the site will require algicide reapplication.

Action Required:

Routine maintenance next visit

Target:

Surface algae



January, 2023



February, 2023

Site: 18

Comments:

Site looks good
The site remains in good condition with minimal algae and minimal nuisance, shoreline weeds.



January, 2023



February, 2023

Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: 20

Comments:

Site looks good
Most of the decay is now gone and the site remains in overall good condition with minimal algae and minimal other issues.



January, 2023



February, 2023

Action Required:

Routine maintenance next visit

Target:

Species non-specific

Site: 21

Comments:

Normal growth observed
The site remains clear of any major vegetation and/or debris but has some seasonal green algae within it.



January, 2023



February, 2023

Action Required:

Routine maintenance next visit

Target:

Surface algae

Site: 22

Comments:

Site looks good

There is some growth but outside the treatment area. We will keep an eye on it for encroachment.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: 30

Comments:

Site looks good

The site still has decay, but the torpedo grass was pushed back and there is minimal regrowth.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: 30A

Comments:

Site looks good

The site has some algae and floating duckweed and Azola along the perimeter.

Action Required:

Routine maintenance next visit

Target:

Surface algae



January, 2023



February, 2023

Site: 32

Comments:

Site looks good

The site still continues to remain in good condition with no nuisance, vegetation or algae to note.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: 33

Comments:

Normal growth observed

The site contains a band of green algae along the perimeter that will require an algicide treatment for control. There is minimal nuisance weed growth.

Action Required:

Routine maintenance next visit

Target:

Surface algae



January, 2023



February, 2023

Site: 34

Comments:

Site looks good

Most of the planktonic algae from last month has died off. There is minimal nuisance, shoreline weeds.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: 35

Comments:

Site looks good

No difference from the past few months and the site continues to be in good condition with no issues and good water clarity.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: 45A

Comments:

Normal growth observed

The site still has some hydrilla and algae that will require an herbicide and algicide treatment for control.

Action Required:

Routine maintenance next visit

Target:

Hydrilla



January, 2023



February, 2023

Site: 45B

Comments:

Site looks good

The site is losing water again but remains in good condition.

Action Required:

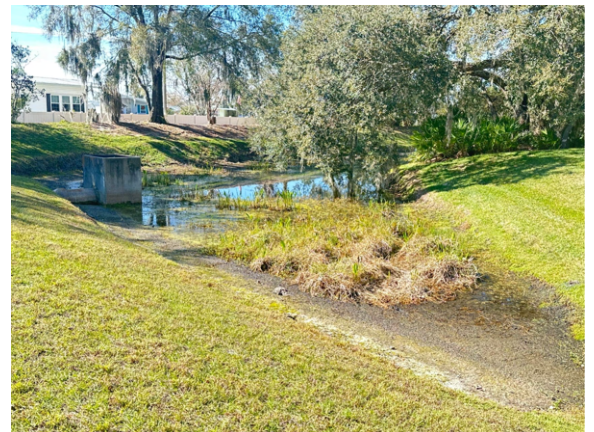
Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: 46A

Comments:

Site looks good

The water level is back down but there is no new growth noted this month.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: 46B

Comments:

Site looks good

The site remains in good condition with no noted algae and minimal nuisance, shoreline vegetation.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: 47

Comments:

Normal growth observed

The site has a bloom that is covering most of the surface and will require an algicide application.

Action Required:

Routine maintenance next visit

Target:

Surface algae



January, 2023



February, 2023

Site: A

Comments:

Site looks good

The site remains in overall good condition with minimal regrowth on the wooded side. The site has good water clarity.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: WA9

Comments:

Site looks good

The site looks the same as last month less some of the decay.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site: WA43

Comments:

Site looks good

The site remains in good condition with minimal nuisance vegetation and a good diversity of native, beneficial plants.

Action Required:

Routine maintenance next visit

Target:

Species non-specific



January, 2023



February, 2023

Site:

Comments:

Action Required:

Target:

Site:

Comments:

Action Required:

Target:

Management Summary

We are seeing some seasonal green algae on sites like 17, 21, 30A, 33 & 47. Most of, if not all of it, is green and should be fairly easy to control with an algicide application. Smaller sites like 47 see large nutrient concentrations, especially after rain, so that would explain the bloom covering most of the surface, but in-general, most of our algae right now is from nutrient blooms.

Floating weeds were noted on 13 and hydrilla on 45A. Both sites will require either a contract herbicide or systemic treatment to control the species.

There were no seasonal grasses noted. You should also note a lot of the water levels have already started to go down after all the rain last month.

Thank You for choosing SOLitude Lake Management!

Lake Bernadette CDD Waterway Inspection Report

Agenda Page #41
2024-02-01

Site	Comments	Target	Action Required
13	Normal growth observed	Floating Weeds	Routine maintenance next visit
16	Site looks good	Species non-specific	Routine maintenance next visit
17	Normal growth observed	Surface algae	Routine maintenance next visit
18	Site looks good	Species non-specific	Routine maintenance next visit
20	Site looks good	Species non-specific	Routine maintenance next visit
21	Normal growth observed	Surface algae	Routine maintenance next visit
22	Site looks good	Species non-specific	Routine maintenance next visit
30	Site looks good	Species non-specific	Routine maintenance next visit
30A	Site looks good	Surface algae	Routine maintenance next visit
32	Site looks good	Species non-specific	Routine maintenance next visit
33	Normal growth observed	Surface algae	Routine maintenance next visit
34	Site looks good	Species non-specific	Routine maintenance next visit
35	Site looks good	Species non-specific	Routine maintenance next visit
45A	Normal growth observed	Hydrilla	Routine maintenance next visit
45B	Site looks good	Species non-specific	Routine maintenance next visit
46A	Site looks good	Species non-specific	Routine maintenance next visit
46B	Site looks good	Species non-specific	Routine maintenance next visit
47	Normal growth observed	Surface algae	Routine maintenance next visit
A	Site looks good	Species non-specific	Routine maintenance next visit
WA9	Site looks good	Species non-specific	Routine maintenance next visit
WA43	Site looks good	Species non-specific	Routine maintenance next visit

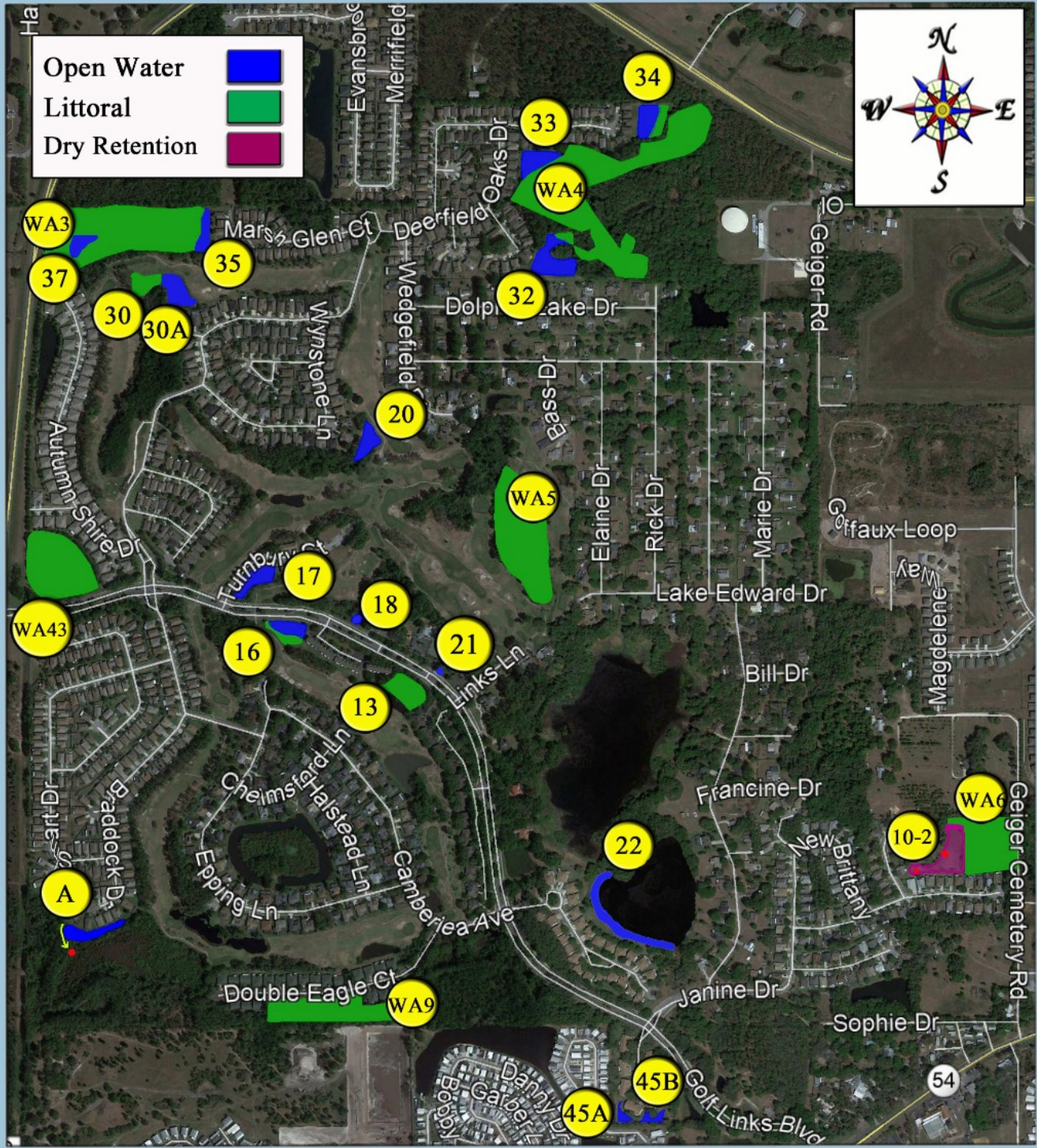


A Renokoi Company
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Lake Bernadette CDD

Zephyrhills, Florida

Call 888.480.LAKE



Sixth Order of Business

1. Pond 13 cleanup –

Rosanne was on-site Friday, and we discussed the design of the pond and the best management option. The overgrown area is not protected. It was used to scrape the organic material from an old wetland, which was used for the construction of wetland mitigation areas. This area was designed to be 3 feet deep and resulting in the natural recruitment of the over growth. The recommended is to treat the current undesirable vegetation and later re-plant with desirable vegetation after the existing vegetation is eradicated. Today's verbal estimate is \$60,000.

2. Rosanne will provide a proposal to assess the wetland buffer areas for invasive vegetation and thoughts on prioritization and phasing of the work.

Thanks.

Tonja Stewart PE

Senior Project Manager, Civil Engineering

Direct: 813 223-9500

Mobile: 813 426-4916

Fax: 813 223-0009

Tonja.Stewart@stantec.com

Stantec

777 S Harbour Island Boulevard Suite 600

Tampa FL 33602-5729

Seventh Order of Business

7A

ETHICS TRAINING

<https://commerce.cashnet.com/cashneti/static/storefront/FSUFIOG/catalog/FASDT>

<https://ethics.state.fl.us/Training/Training.aspx>

<https://www.myfloridalegal.com/open-government/training>

<https://floridaleagueofcities.com/education-and-events/ethics-education>

<https://iog.fsu.edu/online-ethics>

7B.

LAKE BERNADETTE
Community Development District

Annual Operating Budget

Fiscal Year 2025

Proposed Budget

(Printed on 2/26/24 12:00pm)

Prepared by:



Table of Contents

	<u>Page</u>
<u>OPERATING BUDGET</u>	
General Fund	
Summary of Revenues, Expenditures and Changes in Fund Balances.....	1 - 3
Budget Narrative.....	4 - 10
Exhibit A - Allocation of Fund Balances.....	11 - 12
Exhibit B - Itemization List.....	13
Road Assessment Funds.....	14 - 15
<u>SUPPORTING BUDGET SCHEDULES</u>	
2024-2025 Non-Ad Valorem Assessment Summary.....	16

LAKE BERNADETTE
Community Development District

Operating Budget
Fiscal Year 2025

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET	THRU	FEB-	PROJECTED	BUDGET
			FY 2024	1/31/2024	9/30/2024	FY 2024	FY 2025
REVENUES							
Interest - Investments	\$ 3,123	\$ 50,628	\$ 12,000	\$ 25,308	\$ -	\$ 25,308	\$ 18,000
Room Rentals	543	94	1,000	-	1,000	1,000	1,000
Interest - Tax Collector	1	1,346	100	713	-	713	100
Special Assmnts- Tax Collector	783,912	783,870	783,870	710,776	73,094	783,870	864,573
Special Assmnts- Discounts	(28,639)	(28,480)	(31,355)	(28,293)	-	(28,293)	(34,583)
Other Miscellaneous Revenues	2,244	35	1,000	-	1,000	1,000	500
Access Cards	84	47	50	19	31	50	50
Amenities Revenue	1,307	1,802	175	642	-	642	1,000
Recreation Membership	925	445	500	-	500	500	425
TOTAL REVENUES	763,500	809,787	767,340	709,165	75,625	784,790	851,065
EXPENDITURES							
<i>Administrative</i>							
P/R-Board of Supervisors	9,877	12,600	12,000	1,600	10,400	12,000	12,000
FICA Taxes	826	964	918	122	796	918	918
ProfServ-Engineering	5,002	11,731	12,000	2,342	9,658	12,000	12,000
ProfServ-Legal Services	925	3,070	5,000	553	4,447	5,000	5,000
ProfServ-Mgmt Consulting Serv	61,000	62,830	62,830	20,943	41,887	62,830	64,715
ProfServ-Property Appraiser	150	150	150	-	150	150	150
Auditing Services	4,250	4,250	4,250	-	4,250	4,250	4,500
Postage and Freight	395	461	500	51	449	500	500
Insurance - General Liability	17,682	19,708	21,679	17,752	17,752	35,504	43,000
Printing and Binding	631	15	1,000	-	1,000	1,000	500
Legal Advertising	673	1,316	300	-	300	300	700
Miscellaneous Services	2,084	449	1,200	-	1,200	1,200	1,200
Misc-Assessmnt Collection Cost	12,377	12,486	15,677	13,650	2,027	15,677	17,291
Misc-Taxes	2,180	2,812	2,500	763	1,737	2,500	2,500
Misc-Web Hosting	1,712	1,567	1,552	1,553	-	1,553	1,552

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET FY 2024	THRU 1/31/2024	FEB- 9/30/2024	PROJECTED FY 2024	BUDGET FY 2025
Office Supplies	-	-	150	-	150	150	150
Annual District Filing Fee	175.00	175.00	175	175	-	175	175
Total Administrative	119,939	134,584	141,881	59,504	96,203	155,707	166,851
Field							
Payroll-General Staff	101,916	113,888	103,309	35,210	68,099	103,309	120,000
FICA Taxes	7,796	8,748	7,903	2,694	5,209	7,903	9,180
Retirement Benefits	-	7,698	7,200	3,859	3,341	7,200	7,417
Life and Health Insurance	21,960	26,624	31,217	12,711	18,506	31,217	34,339
Workers' Compensation	4,383	4,573	4,573	2,592	1,981	4,573	4,573
Contracts-Janitorial Services	8,875	9,860	9,420	3,230	6,190	9,420	9,700
Contracts-Security Services	537	496	496	165	331	496	496
Contracts-Landscape	48,944	52,164	54,772	17,388	37,384	54,772	54,772
Contracts-Pools	-	-	23,000	7,063	14,068	21,131	23,000
Contracts-Ponds	-	-	18,576	6,662	13,269	19,931	20,000
Contracts-Roving Patrol	11,080	11,340	28,600	1,650	3,286	4,936	28,600
Travel	275	170	600	-	600	600	600
Communication - Telephone	700	795	950	118	235	353	500
Utility - Cable TV Billing	2,381	1,436	2,200	369	735	1,104	1,400
Electricity - General	22,766	23,945	22,000	6,994	13,931	20,925	28,000
Electricity - Streetlighting	38,213	40,448	49,000	11,391	37,609	49,000	50,000
Utility - Water	11,041	17,283	16,000	5,919	11,789	17,708	16,000
Utility - Gas	7,557	4,775	5,000	3,544	1,456	5,000	5,000
Utility - Refuse Removal	826	829	1,100	233	867	1,100	1,100
R&M-Air Conditioning	1,760	14,168	500	1,127	-	1,127	3,000
R&M-Buildings	3,524	4,695	3,300	818	2,482	3,300	3,300
R&M-Equipment	9,289	15,670	18,000	3,930	14,070	18,000	18,000
R&M-Other Landscape	12,075	29,626	15,000	7,360	7,640	15,000	25,000
R&M-Irrigation	13,236	21,892	10,000	6,023	11,997	18,020	22,000

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET	THRU	FEB-	PROJECTED	BUDGET
			FY 2024	1/31/2024	9/30/2024	FY 2024	FY 2025
R&M-Lake	18,576	23,176	-	-	-	-	-
R&M-Pest Control	2,419	1,524	1,600	120	1,480	1,600	1,600
R&M-Pools	30,265	33,540	-	-	-	-	-
R&M-Wetland Monitoring	-	-	5,000	-	5,000	5,000	5,000
R&M-Fitness Equipment	-	4,487	5,000	175	4,825	5,000	10,000
R&M-Fitness Center	1,294	-	-	-	-	-	-
R&M-Pressure Washing	3,503	14,591	5,000	2,123	2,877	5,000	10,000
Road/Sidewalk Maintenance	2,350	5,086	7,000	1,020	2,032	3,052	7,000
Miscellaneous Services	7,959	2,606	7,000	6,386	614	7,000	7,000
Misc-News Letters	350	36	-	-	-	-	-
Misc-Contingency	3,505	1,934	1,500	375	1,125	1,500	1,500
Office Supplies	3,919	1,159	5,000	143	4,857	5,000	2,000
Cleaning Supplies	3,694	4,087	4,500	720	3,780	4,500	5,000
Op Supplies - Uniforms	571	626	600	-	600	600	600
Subscriptions and Memberships	3,882	3,392	3,500	1,217	2,283	3,500	4,200
Capital Outlay	20,286	34,877	2,706	2,929	-	2,929	-
Reserve	-	78,881	144,337	3,600	140,737	144,337	144,337
Reserve - Clubhouse/Cabana	24,980	-	-	-	-	-	-
Reserve - Court Amenities	7,825	-	-	-	-	-	-
Reserve-Lake Embankm/Drainage	16,950	-	-	-	-	-	-
Total Field	481,462	621,125	625,459	159,858	445,285	605,143	684,213
TOTAL EXPENDITURES	601,401	755,709	767,340	219,362	541,488	760,850	851,065
Excess (deficiency) of revenues							
Over (under) expenditures	158,178	54,078	-	489,803	(465,863)	23,940	-
Net change in fund balance	158,178	54,078	-	489,803	(465,863)	23,940	-
FUND BALANCE, BEGINNING	1,443,656	1,605,462	1,659,540	1,659,540	-	1,659,540	1,683,480
FUND BALANCE, ENDING	\$ 1,605,462	\$ 1,659,540	\$ 1,659,540	\$ 2,149,343	\$ (465,863)	\$ 1,683,480	\$ 1,683,480

Budget Narrative
Fiscal Year 2025

REVENUES

Interest-Investments

The District earns interest on the monthly average collected balance for their operating accounts.

Room Rentals

The District receives fees for clubhouse rentals.

Interest Tax Collector

Interest received from Pasco County Tax Collector.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Other Miscellaneous Revenue

Other revenues not included within another budgeted line item.

Access Cards

The District receives fees for pool access cards and keys.

Amenities Revenue

Revenue associated with Clubhouse or pool activities.

Recreation Membership

The District receives fees for non-resident memberships.

Budget Narrative
Fiscal Year 2025

EXPENDITURES

Administrative

P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon supervisors attending all the meetings.

FICA Taxes

Payroll taxes for supervisor salaries are calculated as 7.65% of payroll.

Professional Services-Engineering

The District's engineer provides general engineering services to the District, i.e., attendance and preparation for monthly board meetings when requested, review of invoices, and other specifically requested assignments.

Professional Services-Legal Services

The District's Attorney provides general legal services to the District, i.e., attendance and preparation for monthly Board meetings, review of contracts, review of agreements and resolutions, and other research as directed or requested by the Board of Supervisors and the District Manager.

Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement.

Professional Services-Property Appraiser

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The budgeted amount for property appraiser costs is based on a flat fee of \$150.

Professional Fees

This includes the cost for project management.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees from an existing engagement letter.

LAKE BERNADETTE

Community Development District

*General Fund***Budget Narrative**
Fiscal Year 2025**EXPENDITURES – Administrative (continued)****Postage and Freight**

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Insurance

The District's General Liability Coverage, Cyber Liability Coverage, Property Coverage & Public Officials Liability Insurance policy is with Florida Municipal Insurance Trust. They specialize in providing insurance coverage to governmental agencies. The budgeted amount allows for a projected increase in the premium.

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in a newspaper of general circulation.

Miscellaneous Services

This includes Tech labor and other miscellaneous expenses that are not included in another budgeted line item.

Miscellaneous-Assessment Collection Costs

The District reimburses the Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The budgeted amount for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Miscellaneous-Taxes

This includes stormwater fees.

Miscellaneous-Web Hosting

This includes website maintenance.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Community Affairs.

LAKE BERNADETTE

Community Development District

General Fund

Budget Narrative
Fiscal Year 2025**Field****Payroll-General Staff**

Payroll for employees utilized in the field for operations and maintenance of District assets.

FICA Taxes

Payroll taxes for employees.

Retirement Plan

Retirement Plan for Dan Nesselt.

Life and Health Insurance

Insurance for Dan Nesselt.

Workers' Compensation

Workers' compensation for employees.

Contracts-Janitorial Services

Expenses incurred for cleaning services for the District.

Contracts-Security Service

Expenses incurred for security services for the District.

Contracts-Landscape

The District currently has a contract with a landscape firm to provide landscaping services for the District

Contracts-Pools

The District will contract with a pool maintenance company to ensure the proper operations and maintenance of the swimming pools.

Contract-Ponds

This District will contract with a company for the repairs and maintenance of the ponds to ensure proper flow and function of the storm water system.

Contracts-Roving Patrol

Expenses incurred for roving patrols for the District

Travel

Reimbursement for mileage of field services personnel.

LAKE BERNADETTE

Community Development District

*General Fund***Budget Narrative**
Fiscal Year 2025**EXPENDITURES - Field (continued)****Communication-Telephone**

Telephone charges incurred by the district.

Utility-Cable TV Billing

Cable TV usage for District.

Electricity-General

Electricity usage for District facilities and assets.

Electricity-Streetlighting

Streetlighting usage for District facilities and assets.

Utility-Water

Water irrigation usage for District facilities and assets.

Utility-Gas

Gas usage for District facilities and assets.

Utility-Refuse Removal

Refuse removal for District facilities.

R&M-Air Conditioning

The District periodically implements needed repairs to ensure maintenance of the air conditioning system.

R&M-Buildings

The District periodically implements needed repairs to ensure maintenance of the District buildings.

R&M-Equipment

The District periodically implements needed repairs to ensure maintenance of the District equipment.

R&M-Other Landscape

The District periodically adds items to enhance the landscape.

R&M-Irrigation

The District periodically implements needed repairs to ensure maintenance of the irrigation system.

Budget Narrative
Fiscal Year 2025

EXPENDITURES - Field (continued)

R&M-Pest Control

This includes periodic application of pesticides to District facilities to ensure a pest free, safe and healthy environment.

R&M-Wetland Monitoring

Expenses incurred for Wetland Monitoring and for needed maintenance.

R&M-Fitness Equipment

The District periodically implements needed repairs to ensure maintenance of the fitness equipment by Coastal Fitness

R&M-Pressure Washing

Expenses incurred for Pressure cleaning of the district.

Road / Sidewalk Maintenance

Includes all costs associated with maintenance of the roads and sidewalks within the District.

Miscellaneous Services

The District will utilize contingency funds as needed for unforeseen and/or emergency expenditures.

Miscellaneous Newsletters

Newsletter costs for the CDD members.

Miscellaneous Contingency

May include costs associated with special events and any other items not budgeted for within another line item.

Office Supplies

The District will provide necessary consumable supplies to operate District facilities.

Cleaning Supplies

The District will provide necessary consumable cleaning supplies to operate District facilities.

Operating Supplies-Uniforms

The District will provide uniforms for clubhouse staff.

Subscriptions and Memberships

Expenses include data plans, Window patches and antivirus software and Google for business email accounts.

Budget Narrative
Fiscal Year 2025

EXPENDITURES - Field (continued)

Capital Outlay

The District will replace existing equipment or purchase new equipment for District facilities.

Reserve

The District will set aside funds to ensure repair and/or replacement of items within the district.

Exhibit "A"
Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Anticipated Fund Balance-Fiscal Year 2025	\$ 1,683,480
Net Change in Fund Balance-Fiscal Year 2025	-
Reserves-Fiscal Year 2025 Additions	144,337
Total Funds Available (Estimated) - 09/30/2025	1,827,817

ALLOCATION OF AVAILABLE FUNDS

Nonspendable Fund Balance

Deposits	835
Subtotal	<u>835</u>

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	212,766 ⁽¹⁾
Reserves - (prior years)	5,457
FY 2024 Expenses	(3,600)
FY 2024 Budget	144,337
FY 2025 Budget	<u>144,337</u>
	<u>290,531</u>
Reserves - Clubhouse/Cabana (prior years)	35,576 ⁽²⁾
FY 2025 Budget	<u>35,576</u>
Reserves - Court Amenities (prior years)	15,717 ⁽²⁾
FY 2025 Budget	<u>15,717</u>
Reserves - Lake Embank/Drainage (prior years)	92,517 ⁽²⁾
FY 2025 Budget	<u>92,517</u>

LAKE BERNADETTE

Community Development District

Reserves - Roadways (prior years)	44,693 ⁽²⁾	
FY 2025 Budget	-	<u>44,693</u>
Reserves - Swimming Pools (prior years)	95,347 ⁽²⁾	
FY 2025 Budget	-	<u>95,347</u>
	Subtotal	<u>787,147</u>
Total Allocation of Available Funds		<u>787,982</u>
Total Unassigned (undesignated) Cash		<u>\$ 1,039,834</u>

Notes

- (1) Represents approximately 3 months of operating expenditures
- (2) Approved per Board Motion which includes FY 2023 expenses.

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET	THRU	FEB-	PROJECTED	BUDGET
			FY 2024	Jan-24	9/30/2024	FY 2024	FY 2025
REVENUES							
Special Assmnts- Tax Collector	\$ 4,108	\$ 4,116	\$ 4,116	\$ 3,724	392	4,116	4,116
Special Assmnts- Discounts	(150)	(149)	(165)	(148)	-	(148)	(165)
TOTAL REVENUES	3,958	3,967	3,951	3,576	392	3,968	3,951
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	65	65	82	72	8	80	82
Total Administrative	65	65	82	72	8	80	82
TOTAL EXPENDITURES	65	65	82	72	8	80	82
Excess (deficiency) of revenues							
Over (under) expenditures	3,893	3,902	3,869	3,504	384	3,888	3,869
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	3,869	-	-	-	3,869
TOTAL OTHER SOURCES (USES)	-	-	3,869	-	-	-	3,869
Net change in fund balance	3,893	3,902	3,869	3,504	384	3,888	3,869
FUND BALANCE, BEGINNING	15,594	19,487	23,389	23,388	-	23,388	27,276
FUND BALANCE, ENDING	\$ 19,487	\$ 23,389	\$ 27,258	\$ 26,892	\$ 384	\$ 27,276	\$ 31,145

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2025 Proposed Budget

ACCOUNT DESCRIPTION	ACTUAL	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2022	FY 2023	BUDGET	THRU	FEB-	PROJECTED	BUDGET
			FY 2024	Jan-24	9/30/2024	FY 2024	FY 2025
REVENUES							
Special Assmnts- Tax Collector	\$ 1,896	\$ 1,932	\$ 1,932	\$ 1,719	\$ 213	\$ 1,932	\$ 1,932
Special Assmnts- Discounts	(69)	(69)	(77)	(68)	-	(68)	(77)
TOTAL REVENUES	1,827	1,863	1,855	1,651	213	1,864	1,855
EXPENDITURES							
<i>Administrative</i>							
Misc-Assessmnt Collection Cost	30	30	39	33	4	37	39
Total Administrative	30	30	39	33	4	37	39
TOTAL EXPENDITURES	30	30	39	33	4	37	39
Excess (deficiency) of revenues							
Over (under) expenditures	1,797	1,833	1,816	1,618	209	1,827	1,816
OTHER FINANCING SOURCES (USES)							
Contribution to (Use of) Fund Balance	-	-	1,816	-	-	-	1,816
TOTAL OTHER SOURCES (USES)	-	-	1,816	-	-	-	1,816
Net change in fund balance	1,797	1,833	1,816	1,618	209	1,827	1,816
FUND BALANCE, BEGINNING	8,207	10,004	11,837	11,837	-	11,837	13,664
FUND BALANCE, ENDING	\$ 10,004	\$ 11,837	\$ 13,653	\$ 13,455	\$ 209	\$ 13,664	\$ 15,480

LAKE BERNADETTE
Community Development District

Supporting Budget Schedules
Fiscal Year 2025

**Comparison of Assessment Rates
Fiscal Year 2025 vs. Fiscal Year 2024**

Product	General Fund 001 (O&M)			General Fund 002 (O&M)			General Fund 003 (O&M)			Total Assessments per Unit				Units
	FY 2025	FY 2024	Percent Change	FY 2025	FY 2024	Percent Change	FY 2025	FY 2024	Percent Change	FY 2025	FY 2024	Dollar Change	Percent Change	
Double Eagle Court	\$966	\$876	10.3%	\$98	\$98	0%	\$0	\$0	n/a	\$1,064	\$974	\$90	9.3%	42
Janine Drive	\$966	\$876	10.3%	\$0	\$0	n/a	\$69	\$69	0%	\$1,035	\$945	\$90	9.5%	28
All Remaining Neighborhoods	\$966	\$876	10.3%	\$0	\$0	n/a	\$0	\$0	n/a	\$966	\$876	\$90	10.3%	825
														895

GF 001 ASSESSMENT INCREASE OPTION			
Product	Assessment Increase		\$ 60,000
	Per Product	Per Unit O&M % Increase	Per Unit O&M \$ Increase
All Residential Products	\$ 63,830	8%	\$ 71
Total	\$ 63,830	<i>Collection costs included</i>	

ASSESSMENT TREND ANALYSIS - GENERAL FUND					
FY 2025	FY 2024	FY 2023	FY 2022	FY 2021	
\$ 966	\$ 876	\$ 876	\$ 876	\$ 876	

Eighth Order of Business

CDD Meeting Topics of Discussion

Lake Bernadette Community Center

February 2024

Upcoming Events:

1. Blood drive Feb 20th 1-4pm
2. Got Lobstah 2/18 3-6pm
3. Sloppy Toppings 2/26 5-8pm
4. Cdd meeting Feb 27th 6:00pm
5. Cocos Cuisine 2/15 4-7:30pm

Upcoming Projects:

- 1 cabana pool fence pressure washing ¾
2. A/C replacement proposals for locker rooms provided
3. Clubhouse gutter cleaning 3/1
4. Pickleball court proposals provided (two options)
5. Cabana pool building flood light replacement to LED lighting
6. Main pool deck cracks/ patch work Feb -March 1

Completed projects/ tasks

1. Cabana gate at entrance repaired (Site Masters)
2. Cabana storage room termite eaten door replaced (Con Assett)
3. 12 new renters registered
4. 109 access cards updated
5. Trees along Golf Links blvd clubhouse to Eiland trimmed up (Rainmaker)
6. Vandalized park fence repaired (in house)
7. 4 Emergency lights in clubhouse batteries replaced.
8. Eiland blvd fence pressure washed (Eric's pressure cleaning)
9. New cabana storage room door painted (in house)
10. Back flow valve at clubhouse inspected/certified (Tri County services)
11. Playground ADA mulch replenished (Rainmaker)
12. Cleaning out both pool pump pits (triangle pools)
13. Repainted clubhouse mailbox

8A



ESTIMATE	#474
SERVICE DATE	Aug 22, 2023
EXPIRATION DATE	Mar 30, 2024
TOTAL	\$8,560.00

Franks Air Conditioning & Heating LLC,

Dan Nesselt
 5410 Golf Links Blvd
 Zephyrhills, FL 33541

(813) 788-7690
 info@lakebernadette.org

CONTACT US

37812 SR-54
 Zephyrhills, FL 33542

(813) 804-2665
 frankscooling@gmail.com

ESTIMATE

Services	amount
Labor Warranty (JBACJA) 10 year labor warranty - Complete system	\$1,100.00
5 Ton 15 seer Comfort Maker straight cool split system * Single stage cooling * Electric heater * Digital Thermostat * Float switch * 10 year parts warranty * 1 year Labor warranty	\$7,460.00
Services subtotal: \$8,560.00	
Subtotal	\$8,560.00
Total	\$8,560.00

We charge a 3.5% fee for credit card payments. There will be a 2% service charge added monthly to all unpaid

balances over 30 days.

We offer financing at 0% interest for 12 months.

Thank you for your business!!

LIC #CMC057205

www.franksacandheating.com

8B



Bahr's Propane Gas & A/C Inc.
 4441 Allen Road, Zephyrhills, Florida 33541 United States
 (813) 782-5013
 www.bahrspropanegasandac.com

Estimate 31186170
 Job 31175547
 Estimate Date 9/25/2023
 Customer PO

Billing Address
 INFRAMARK LAKE BERNADETTE CDD ATTN: ANNA GOLOVAN
 210 N UNIVERSITY DR #702
 CORAL SPRINGS, FL 33071 USA

Job Address
 Lake Bernadette-CLUBHOUSE #2
 5410 Golf Links Boulevard
 Zephyrhills, FL 33541 USA

Estimate Details

Replace unit in gym area: 5 ton straight cool
 Float switch
 10kw
 Permit

Task #	Description	Quantity	Your Price	Your Total
TSC7	5 TON 15.2 SEER2 TEMPSTAR STRAIGHT COOL SPLIT SYSTEM: <ul style="list-style-type: none"> • Single Stage Cooling • Electric Heater • Digital Thermostat • Hurricane Pad/Anchor kit • Copper/Drain Flush • Float Switch • 10 Year Parts Warranty N4A5S60AKAWA/FJMA4X60L0DB AH HWD: 59.20x24.70x22.1 HEATER: EHC10BKN (MOP-60AMP) EHC15BKN (MOP-90AMP) Commercial Warranty: 1Yr Labor, 1Yr Parts, 5Yr Compressor	1.00	\$6,845.00	\$6,845.00
P5	Commercial Permit- Split System: Commercial Permit- Split System	1.00	\$225.00	\$225.00

Sub-Total \$7,070.00
Tax \$0.00
Total \$7,070.00

Thank you for choosing Bahr's Propane Gas & A/C Inc.

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by Bahr's Propane Gas & A/C Inc. as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

8C

Ace Courts Incorporated
 2620 Neverland Drive
 New Smyrna Beach, FL
 32168

Estimate

Date	Estimate #
1/31/2024	83

Name / Address
Attention Dan Nesselt Lake Bernadett CDD 5410 Golf Links Blvd Zephyrhills, FL 33541

Project

Description	Qty	Rate	Total
Install one set of pickelball lines on one existing tennis court using green ghost lines		1,200.00	1,200.00
Total			\$1,200.00

8D



Outdoor Game Courts/Specialty Coatings/Synthetic turf

10806 Main St #752 * Thonotosassa FL 33592 *

Sportbuildsupply@gmail.com * 813.296.0354

Estimate/Invoice



**Lake Bernadette Community Center
5410 Golf Links Blvd Zephyrhills, FL 33541
Attn Dan Nessalt**

6 February 2024

Dan,

Thank you for the opportunity to perform the following work for you on your Tennis Court. We hereby propose to furnish the materials, perform the labor necessary for the completion of...

Scope of Work

Pickleball Court Lines on Tennis Court

All Material is guaranteed to be specified and the above work to be performed in accordance with USAPA guidelines.

Option #1

On an existing Tennis Court, add Pickleball play lines (orange in color unless specified otherwise) Court lines are 44' x 20" and will utilize the existing tennis net as the game net.

Group Price 1 court \$800.00

Option #2

Group Price same 2 courts \$1,300.00

Terms – Signed Sport Build Supply Agreement (this agreement)

Balance due when completed. Payments made by Check to Sport Build Supply LLC

Auth Signature _____ **Date** _____

Sign and return

Thank you,

Dan Brown * Sr Estimator * sportbuildsupply@gmail.com * 813-296-0354

8E.



LLC

Game Courts/Synthetic Turf/Specialty Coatings/Bleacher Seating/Court Design

10806 Main St Thonotosassa FL #752 33592 * 813-296-0354 * sportbuildsupply@gmail.com

In Partnership with...



**Work Order Estimate/Contract
Lake Bernadette
5410 Golf Links Blvd
Zephyrhills FL 33541**

7 February 2024

Ray and Sharon,

We are pleased to submit the following proposal for Lake Bernadette Pickleball Court upgrade and Resurfacing. Thank you for all your hard work and attention to detail.

Scope of Work

Resurface existing Pickleball Court consisting of a fresh asphalt overlay extending the court to a 60 x 30 size so that the players have ample space outside game lines. In addition we will be adding fencing around the court so the basketball and pickleball do not interfere with one another. Net and Netposts will be re-centered for proper play. We will use Ray's drawing as our model.

Surfacing Base Proposal

- 1) Clean surface well for proper adhesion, drainage, any repairs from post relocation, holes, and birdbaths utilizing latest court prep technologies.
- 3) apply 2 coats Black Acrylic Resurfacer mixed with sand as surface prep for colors. (standard for new Asphalt).

Note: Asphalt will need 2 to 3 weeks to cure prior to any coatings or colors application.

4) Professionally resurface entire court(s) with UV stable color. Two coats of color will be applied. Color samples available for final approval. If client wants 2nd color in service area no additional charge.

4) re-stripe court utilizing textured white line paint

5) Clean work area

- Includes daily Onsite Project Management-this project will be managed with clear communication to client every step of the way.
- 1 year workmanship warranty. 2 year coatings warranty.

Base Proposal-new asphalt, fencing, final color and striping **\$23,000.00**

*****Final pricing includes permitting requirements but not actual permit fee. SBS will use Ray Callie drawing for permitting.***

Asphalt Overlay

Project based on 2,490 sq feet. The 2490sf is based on double paving on new area. Square footage is correct.

Excavate and remove all extra dirt, grass and growth from area approximately 700sf to an average depth of 4 inches and install 4 inches of road base recycled crushed concrete materials. Roll, level and pack to proper compaction density with steel roller and/or rubber tire traffic roller. Add crushed concrete then grade and compact to 4 inches deep compacted making it flush with existing asphalt.

Edge back all grass and clean down entire project tightly. Resurface with 9,5mm asphalt at 1.5 inches deep compacted. Leveling at a minimum .5 to 1% pitch for drainage. Apply Tack Coat to existing surface to promote adhesion and longevity. When paving new surface.

Note: Client has requested excavated soils to be relocated very close to site.

Fencing – Green to match Property Fencing in color and style

20' Space opposite side of Basketball court ok

Description

6ft Green PVC Coated Chain Link Fence

1. Install 2 1/2 end/corner and 1 5/8 line posts every 8-9ft with tops secured with concrete
2. Install 1 5/8 top rail
3. Install 11.5 gauge chain link mesh

Fencing cont'd

Core drill 7 holes for post spacing between 8ft-9ft installing 7 line posts with poured concrete. 1/2" below finished grade.

6ft Green PVC Coated Chain Link Fence

1. Install 2 1/2 end/corner and 1 5/8 line posts every 8-9ft with tops secured with concrete
2. Install 1 5/8 top rail
3. Install 11.5 gauge chain link mesh

Base Proposal-new asphalt,

Green fencing to match existing site fencing,
 final color and striping \$23,000.00
 includes permit application time

PAYMENT TERMS – Non negotiable

*Milestone #1 -deposit prior to begin 50%
 deposit required to commence work.* \$11,500.00

*Milestone #2 -20% due upon substantial
 completion of asphalt and fencing* \$4,600.00

- 15 day wait for asphalt Cure

*Milestone #3 - Final walkthrough and Balance of 30% due
 upon completion of colors and lines striping* \$6,900.00

Total **\$23,000.00**

*Make payable to Sport Build Supply LLC. Address above. Once approved SBS will send digital invoice for payment.

Note: Asphalt pricing has gone up. We have a tentative hold on your project pricing for asphalt. We cannot guarantee any changes if this project moves beyond February.

GENERAL CONDITIONS

Sport Build Supply will be responsible for obtaining any permitting if required for beginning work on project. Lake Bernadette will be responsible for permit fee. Provide potable water (hose bib) access within 75 feet + or -, electrical hookup access within 75 feet + or - (or we can supply generator. To be determined prior to agreement). Client is responsible for providing receptacle for trash disposal. (for discussion) Gate codes will be given for access to open gates daily. Also, If no parking is available within 50 feet of the court, we will be allowed access to the area next to the court for truck and trailer parking. Heavy equipment will be used for sod and dirt removal as well as importing base material. These trucks are heavy and may leave indentations or disturb grass conditions. We will not be held responsible for small grass repairs after the completion of the project. Finally - "Force Majeure" – Nature may interrupt work. We will communicate any delays.

Note:

Exclusions: Permits, surveys, inspections, electrical, irrigation, traffic control. Weather permitting for surface coating and favorable site condition requirements: surface foundation temperature 60° f+.
Note: Submittals, Technical data available upon request. References available upon Request.

Product and Labor Pricing are good for 30 days. Freight Rates may vary. Sport Build Supply LLC reserves the right to adjust if necessary.

We look forward to partnering with Lake Bernadette on this project. Any questions please call. And if anyone needs a Pickleball Lesson after court is done.

Side Note: Happy to offer some Pickleball instruction at Grand Re-Opening! Get your members racquets ready!!!

Dan Brown * Sr Estimator * 813-296-0354 * sportbuildsupply@gmail.com

Authorized signature _____ **Date** _____

PO # _____ **Deposit** _____

8F.

Lake Bernadette CDD

January 2024

Jan 8th /3p-7p-(5 Speed, 1 No Seatbelt)

Jan 15th /3p-7p-(4 Speed, 1 Violation Traffic Control Device 1
Ins. 1 DWLSR, 1 Fail to exhibit DL)

Jan 23rd /3p-7p-(4 speed, 1 No Reg. 1 No Ins.)

Jan 31st /3p-7p-(7 Speed, 1 No Seatbelt)

**TOTAL-20 SPEEDING, 1 DWLSR, 1 NO REG, 1 Fail to Exhibit
DL, 2 No Seatbelt, 1 No Ins. 1 VIOLATION OF TRAFFIC CONTROL
DEVICE**

OVERALL TOTAL-27 VIOLATIONS.